



LaserNet Process Document Management Purchase Invoice Processing

Accounts Payable Processing Purchase Order Processing Solution

AutoFORM Invoice complements your ERP and Finance IT applications to create a fully integrated supplier purchase invoice management system encompassing automated capture with auto-data entry, archive indexing, onscreen document viewing, plus accelerated payment approval and query resolution.

The AutoFORM Advantage

- ▶ Online purchase authorizations cuts invoice checking cycles from weeks to days allowing you to negotiate early payment discounts.
- ▶ Interacts with AutoFORM Purchase Order Module to provide a complete purchase invoice solution.
- ▶ Automatically notifies each manager of the invoices that they need to check & authorize and escalates outstanding actions.
- ▶ Various options to minimize data entry at invoice logging stage, including ERP data capture, XML, PDF data stripping, OCR and barcode matching for your invoice processing solution.
- ▶ Releases highly qualified staff from tedious duties such as invoice to purchase order matching, filing, archiving, manual data entry, so that they can concentrate on checking invoices and their other core responsibilities.
- ▶ Automating document processing reduces the time spent on resolving purchase invoice queries as all the information is available onscreen.
- ▶ Offers the ability to flag invoices for further investigation, plus automated email reminders for actions not completed within business limits.
- ▶ Pre-set searches to highlight possible duplicate and creative invoices for secondary validity checks.
- ▶ Interacts with your purchasing, goods received and accounting modules, even though they may be operating different IT applications.
- ▶ Permanent invoice archive - refer to invoices even after they are paid.



Why AutoFORM?

Designed for both SME and international organizations, the advantage with AutoFORM is that it is an entirely modular system. This enables us to create a document process solution that meets your current needs, but gives you the assurance that you can enhance the solution in the future as your requirements and business evolves.



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